

# Departure Procedures

## Temporary Departure

If you wish to temporarily leave the country for official or unofficial matters, please notify the Foundation in writing of your plan. In addition, if you have a resident visa, you will need to obtain a **re-entry permit** in order to come back without obtaining a new visa, if you did not already do so when you applied for the ARC. The Foundation will supply the needed letter of guarantee to visit the immigration agency to apply for it. The re-entry permit is usually a multiple one, good for the same period as your alien resident card, so you will not have to repeat the procedure for subsequent departures.

If you have a multiple-entry **visitor's** visa, which will be valid at the time you plan to re-enter Taiwan, no further documents would be necessary.

## Final Departure Checklist

	Make reservations for your return trip to the U.S. at least two months ahead of time
	Notify the Foundation as early as possible of your planned date of departure.
	Complete and return Final Report to the Foundation
	Request Foundation to provide a van to take you and your family to the airport.
	Check to see that you have passports, and valid alien residence, or valid visitor's visa before departing for airport.