FULBRIGHT VISITING SCHOLAR PROGRAM

Instructions for Completing the
2026-2027 Fulbright Visiting Scholar Program Application

Application: **https://apply.iie.org/fvsp2026**
Read all instructions carefully before completing the application.
Applicants may only apply for one award per application cycle.

Contents

General Information

The application is supported by all modern browsers. We highly recommend that you use a current version of <mark>Google Chrome</mark>, which supports Windows, Mac, and Linux platforms.

Prior to starting an application, please complete the following steps:

Step 1: Learn requirements for submitting an application

Before you begin an application, contact the Fulbright Program Office in the country from which you are applying. <mark>**Deadline dates is October 31st, 2025.**</mark> You must make sure you are eligible to apply. Additional information and a list of participating countries can be found here: Fulbright Visiting Scholar Program | Exchange Programs (state.gov).

Step 2: Record user name and password in a safe place

Your email address is your user name. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your user name and password. If necessary, you can reset your password by clicking the "Forgot Your Password" link on the log-in page.

Step 3: Complete the application

You do not need to complete this application at one time. You can re-enter at any time to edit your application. However, once you SUBMIT your application, you CANNOT make changes to it.

To complete your application correctly, please answer all questions completely and carefully. Review these additional tips:

- Use upper and lower-case letters (e.g. John Smith). **Avoid using all capital letters** (e.g. JOHN SMITH). Do not use special characters, such as accent marks.
- You can copy and paste information into all text boxes.
- Limit your responses to the space provided in all text boxes.
- Prepare required documents and save them in **PDF format**. It is highly recommended that to preserve any formatting and special characters in your documents, you upload them in PDF format.
- Some questions are **"required."** They are **marked with an asterisk (*)**. You will not be able to submit your application until all required items are complete.
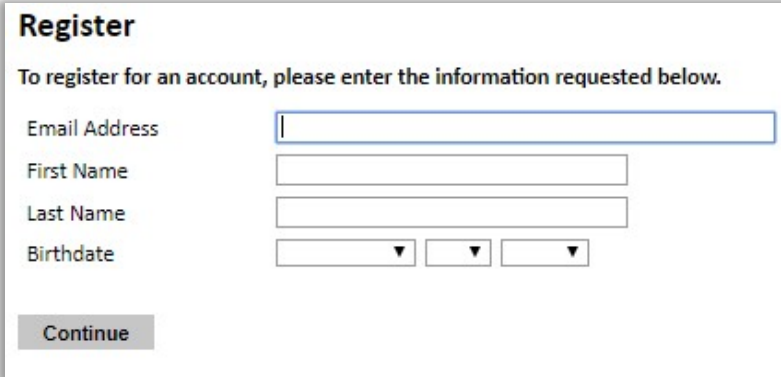
Step 4: Submit the application

Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. **Once you submit you CANNOT make changes to your application.**

Creating Your Online Account

1. To start, click *Create an account*.

2. Enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**
    *請輸入和您的護照完全一致拼法的姓名資訊 (First name 是你的名，Last Name 是你的姓，請不要將您的名分別填在 middle name 及 first name 中) 請勿全部大寫，僅每一字彙的第一個字母大寫。

    Register

    To register for an account, please enter the information requested below.

Email Address	
First Name	
Last Name	
Birthdate	▼ ▼ ▼

    Continue

    Note: Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account. We recommend you do NOT use a work email address if you will not have access to it during your grant in the U.S.
    *建議使用私人電子郵件，避免使用公司或學校以免離職或畢業無法使用。

3. Click Continue. You will receive an email from apply@iie.org confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.

4. You will be prompted to enter your pin and then create a password to complete login.

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Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email
Account
Temporary PIN [   ]
Birthdate [▾] [▾] [▾]

[Login]

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password [   ]
New Password (again) [   ]

✖ At least one letter
✖ At least one capital letter
✖ At least one number
✖ Be at least 12 characters
✖ New passwords must match

[Set Password]

5. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

Managing Your Application

EDITING YOUR APPLICATION PRIOR TO SUBMISSION

1. You may log in at any time to review and edit your application form, upload documents, and enter recommender information.
2. Remember to save your application after completing each page by pressing the *Continue* button at the bottom of each page.

    Note: The application will automatically log you out after 60 minutes of inactivity, so it is best to save your application frequently. *請隨時存檔！*

REVIEWING YOUR APPLICATION AFTER SUBMISSION

1. After you SUBMIT your application, you **CANNOT** make any changes.
    一旦在線上遞出申請，就無法自行修改。

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2. You may continue to log in to your account to view the information you have submitted, save a PDF of your application form, and <mark>manage your recommenders</mark>.

3. You can manage your recommenders by clicking on the *Recommendations* section of the online application.
*請務必自行追蹤推薦人的填寫進度，並提醒推薦者在申請截止日前完成線上或實體推薦。

LETTERS OF RECOMMENDATION

Letters of recommendation will be submitted directly to Fulbright by the recommenders you registered via your application.
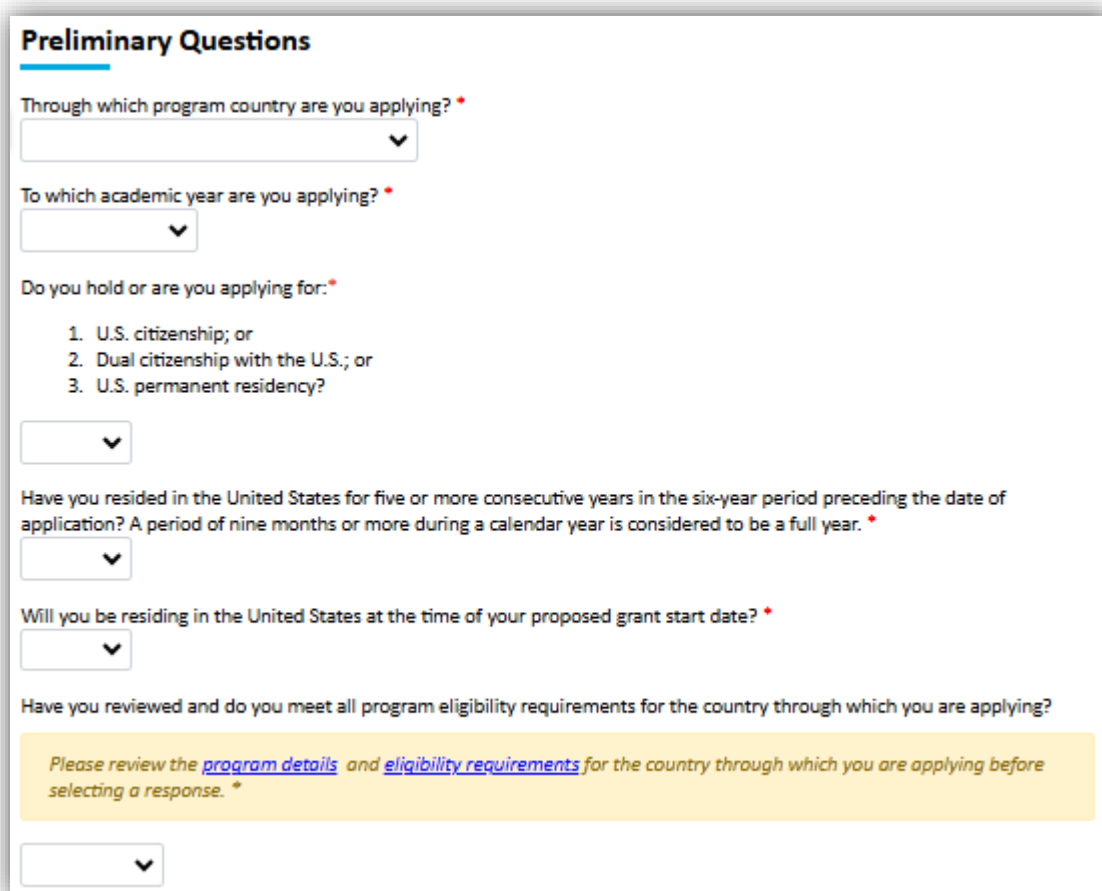
1. Letters of recommendation and language evaluations may be submitted <mark>before or after</mark> you submit the application.
*遞出申請後推薦人仍可完成線上推薦，不需等待推薦人完成推薦後才遞出申請。

2. If your recommender is unavailable, you will have the option to exclude the recommender and add an alternative <mark>after</mark> you submit the application.
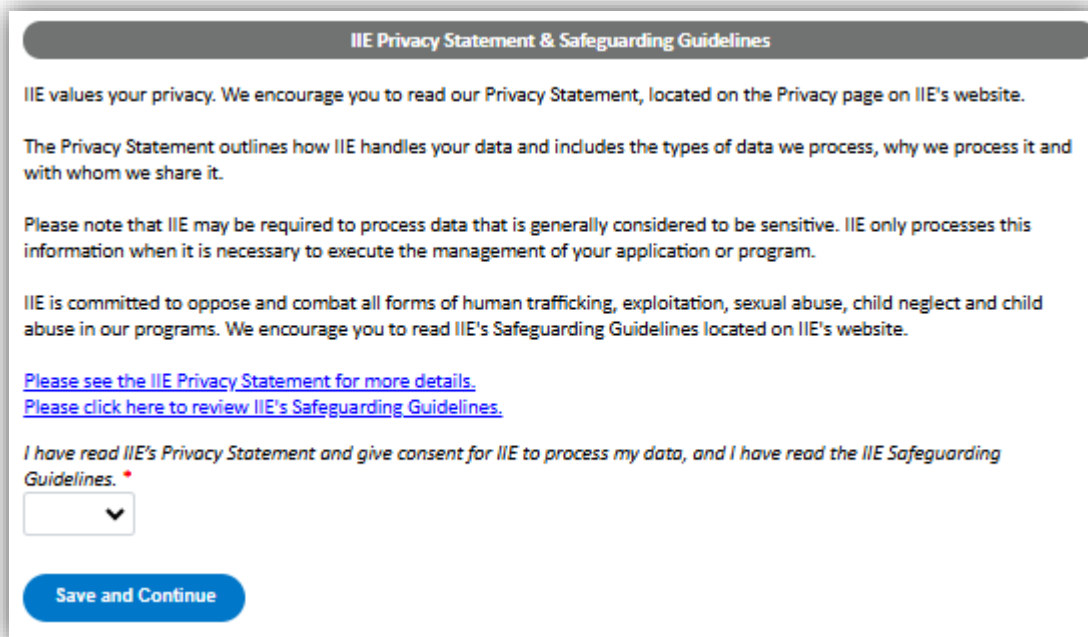
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Preliminary Questions and Data Privacy

These questions address essential program eligibility, share data privacy policy, and requests consent. All questions are required.

Preliminary Questions

Through which program country are you applying? *

To which academic year are you applying? *

Do you hold or are you applying for:*

1. U.S. citizenship; or
2. Dual citizenship with the U.S.; or
3. U.S. permanent residency?

Have you resided in the United States for five or more consecutive years in the six-year period preceding the date of application? A period of nine months or more during a calendar year is considered to be a full year. *

Will you be residing in the United States at the time of your proposed grant start date? *

Have you reviewed and do you meet all program eligibility requirements for the country through which you are applying?

*Please review the program details and eligibility requirements for the country through which you are applying before selecting a response. *

1. Select **"Taiwan"** from the dropdown menu.

2. Select **"2026-2027"** from the dropdown menu.

3. U.S. Citizenship, Dual Citizenship with the U.S. or Permanent Residency: select 'yes' or 'no' to indicate your response.

   • Applicants cannot be U.S. citizens or permanent residents of the U.S. to participate in the Fulbright Visiting Scholar Program.
     *申請者不能是美國公民或永久居留者。

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4. Indicate whether or not you have resided in the U.S. for five or more consecutive years per the instructions.

5. Indicate whether or not you will reside in the U.S. at the time of your proposed grant start date.

6. Select 'yes', 'no', or 'unsure' to indicate if you are aware and meet all program eligibility requirements.
   - Please review the program eligibility requirements for the country through which you are applying before proceeding.

1. Carefully review the Data Privacy information. If prompted, indicate your acceptance of data privacy terms by selecting 'yes' or 'no'.

2. Click *Save and Continue* to proceed to the next section

Country Information

1. **Review all information in this section!**

Country Information

Please review the information below to assist in completing your application. If this is the first time you are accessing this page, you must select an Award, marked with an asterisk (*) below under Award Information; if you are returning, please ensure that the Current Award opportunity is correct.

Contact Information

Norfolk Island Organization (Demo)
Address: Street Address Demo, 12345-0001 Schenectady, United States

Program Information

Program Website: country-website-url-2026-2027.com
Program Instructions: country-specific-instructions-url-2026-2027.com
Current Application Competition Year: 2026-2027
Deadline Information: Check each award
General Information: Program Information - General Information

Program Information Materials:

Country-specific instructions: View | Download

Award Information

Current Award: Norfolk Island Visiting Scholar Award 1 (Norfolk Island)
Select/Change Award
Award Deadline: Sunday, November 30, 2025 11:59 PM (Eastern Time)
Award Website: norfolkisland.org
Award Information: Award Information - text
Award Instructions: award-instructions-url-2026-2027.com
Recommendations: 3 recommendations are required.

Thank you for selecting an award! Please double check the name and ensure you have selected your intended award. If you are not sure which award you should apply for, or if you cannot find the award you intended to apply for, contact the Fulbright office in your home country for further guidance on past, open, and upcoming competitions through the Visiting Scholar program.

Continue

2. Note any country-specific and award-specific instructions for completing the rest of the application, including:

   a. Country website: https://www.fulbright.org.tw/zh-hant/awards-to-the-u-s/
   b. Deadline information: **October 31st, 2025**
   c. Open application cycle
   d. Additional required materials
   e. Country-specific Fulbright Policies

If prompted, you must select an Award (see highlighted above) before proceeding.

*資深學者獎助金→Senior Research

* 傅爾布萊特－台塑企業獎助金 (資深學者或專業人員) → Fulbright-Formosa Grants (Senior Research) 或 Fulbright-Formosa Grants (Professionals)

* 博士後獎助金→ Experience America Grants

* 專業人員及創作藝術家獎助金→ Non-Academic Professionals Grants

* 傅爾布萊特－臺灣文化部藝文專業人才獎助計畫→Fulbright - Taiwan Ministry of Culture, Arts Professionals Grants

* 此題請務必填寫

3. Click *Continue* to proceed to the next section.

Personal Information

Enter all required biographical information. Please review country-specific guidance (provided in the Country Information section of the application) to determine whether you must provide additional information.

1. **Name:** Enter your name exactly as it appears on your passport. Only enter a preferred name if it is DIFFERENT than your legal name (e.g. Alex instead of Alexander).
   * **First Name 請務必和護照上的相片頁第一行的 Given Name 相同。**若護照上的 **Given Name** 有

   「**-**」，則您在此系統上輸入 **First Name** 時也需要輸入「**-**」。 例如：王小明 **(Wang, Hsiao-Min)** 的 **First Name** 是 **Hsiao-Min**，**Last Name** 是 **Wang**。華人姓名通常沒有 **Middle Name**。

2. **Name on Previous Records:** If your name is recorded differently on any previous records, list it in the Name on Previous Records section (e.g. maiden name).

3. **Biographical Information:** The birthdate that you used to create your account will automatically appear. Enter your city of birth, country of birth, sex, marital status, and number of dependents.

4. **Citizenship Information:** Select your country of citizenship and country of residence from the dropdown menus provided.

   a. If applicable, enter your national identification number and any additional countries in which you hold citizenship.
   b. To select multiple countries, hold down the CTRL (PC) or Command (Mac) button when selecting options.

5. Click *Continue* to save your responses and advance to the next section.

Contact Information

Enter all required contact information. Please review country-specific guidance to determine whether you must provide additional information

1. **Address:** Select the country where you live from the dropdown list first when entering your permanent address (i.e. physical address where you live).
   a. Based on your country selection, the subsequent fields will change to match the address format of that country.
   b. Complete the remaining address fields. Do not use accents or special characters.
   c. Select 'yes' or 'no' to indicate if your current mailing address (i.e. the address where you receive mail) is the same as the permanent address you entered above. *They do not have to be the same.*
      -If you answer 'no,' then a second address section will appear where you may enter your mailing address information.
      -If you answer 'yes' to this question, proceed immediately to the next section.

2. **Telephone Numbers**: Enter your **contact phone numbers** as appropriate. **Include the country code.** If the field turns red, please review the numbers that you have entered to look for any errors. To find the correct country code, click on the blue 'country code' link

3. **Email**: The email address used to create your account will appear in the primary email address field and will not be editable. You may provide an Alternate/Secondary Email that can be used to contact you if Fulbright Program officers cannot reach you via your primary email address. **Note:** All system-generated emails will continue to go to your primary email address.

4. **Emergency Contact Information**: Entering emergency contact information is not required unless directed by the country-specific instructions. If you would like to provide emergency contacts in your home country, please enter the appropriate information. The individuals you list may be contacted in the event of an emergency while you are participating in grant

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activities, including any required travel for interviews in your home country. You may also enter emergency contact information for individuals in the United States.

     a. When entering the address, choose the country that corresponds to your emergency contacts' address first and the following fields will update to match the address format of the selected country.

5. Click *Continue* to save your responses and advance to the next section

Academic & Professional Information

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, organizational memberships, letter of support from home institution, experience abroad, and previous Fulbright grants, if applicable.

Prepare and upload documents in PDF format as required (*). Note any page limits and ensure your documents do not exceed page limits.

1. **Curriculum Vitae/Resume**: Upload your curriculum vitae/resumé in **PDF format** that **does not exceed six (6) pages.**
   Note: If your file exceeds 6 pages, an error message will appear on the Review page and will prevent submission of your application.
   a. Click *Browse*
   b. Locate and select the file that you previously saved to your computer
   c. Click *Open*
   d. Click *Upload* to complete the file upload
   ＊請在此上傳英文履歷表。請勿超過 6 頁，內容可包含以下項目 (若無，則無需列出)

Curriculum Vitae/Resume*

The curriculum vitae/resume describes academic credentials and demonstrates a record of scholarly achievements. When composing a curriculum vitae/resume, it is important to include:

- Education (universities attended, degrees earned and dates received)
- Professional positions held
- Courses taught and other services provided to students and the home institution
- Publications (provide full citations and list them starting with the most recent)
- Other professional activities, such as workshops, seminars and consultations
- Membership and activities in professional associations
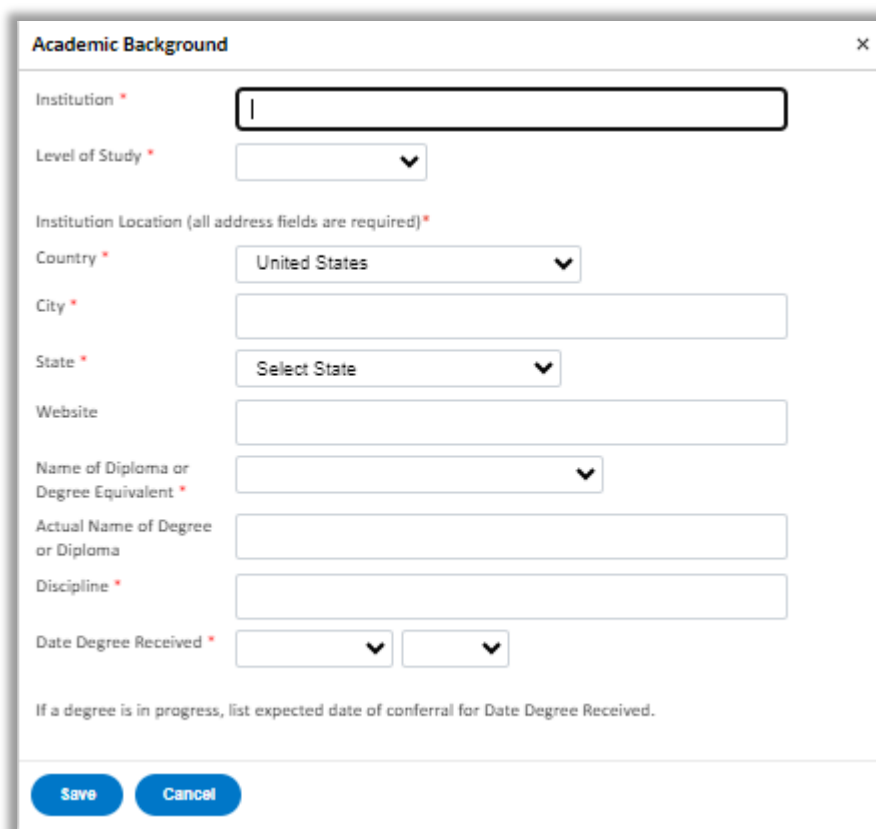- Professional honors, awards and fellowships
- Community service

The area below asks for similar information, but provides limited space for answers. In the curriculum vitae, you should expand upon these topics to display more completely your accomplishments. It is strongly recommended that you upload in PDF format.

Curriculum Vitae/Resume	Please upload a document that does not exceed six (6) pages.	The following files have been uploaded: • 11/15/2023 - VS CV.docx - 1 page(s) Preview Delete

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Academic Background: List all post-secondary educational institutions from which you have received a degree or academic credential in reverse chronological order. You **MUST** include any education institutions you are currently attending (even if you have not yet completed your educational program) and estimated date of graduation/completion.

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*請列出<mark>大學(含)以上學歷</mark>，以及目前正在就讀的學位。請從最新的開始填。若是五專生插大，請列出<mark>專四至專五學歷</mark>以及大學以上學歷。不用列出短期證照課程。短期課程列在履歷裡即可。

    a. Click *Add New Academic Background*

    b. Type in the name of the institution

    c. Choose the level of study (graduate or undergraduate) from the dropdown menu

    d. Select the country where the institution is located from the dropdown menu

    e. Enter the appropriate city and region/state

    f. Provide the website of the institution (optional)

    g. Select the U.S. equivalent of the degree or diploma earned (e.g., BA – bachelor's degree)

    h. If relevant, provide the actual name of the degree or diploma (e.g., license)

    i. Enter the discipline in which this degree or diploma was earned

    j. Select the month and year of the date this degree was received (Month – Year format) from the drop-down menu

    k. If a degree is in progress, list expected date of conferral for Date Degree Received.

    l. Click *Save*.

2. To add additional entries for post-secondary educational institutions, click *Add Academic Background* and follow the bulleted instructions above.

3. **Relevant Employment History**: List your current professional affiliation or employer by clicking *Add Professional Profile*

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a. Choose the role which most closely corresponds to your current role from the dropdown menu
b. If you are an **independent/unaffiliated scholar,** check the box underneath the Current Role field. The Institution Name and Department Name fields will disappear after the box is checked
c. Enter your current position title (e.g. Professor, Assistant Professor, etc.)
d. Enter the name of the institution and, if relevant, the department where you are currently employed
e. Enter the start and end dates for the position you entered (Month-Year format). If you are currently employed in this role, leave the End Date fields blank.
f. Select the country where your current place of employment is located from the dropdown menu. Enter in the street address, city, state/region, and post code as applicable
g. Click *Save*

4. If you have more than one current position or to add previous employment, click *Add Professional Profile* and follow the instructions above.

5. List your most significant professional accomplishments, honors and awards, and **up to three significant publications** in the text box.

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Significant Professional Accomplishments

List your most significant professional accomplishments, honors and awards and up to three significant publications.

Maximum 700 characters.

700 characters remaining

    a. List **no more than five** accomplishments, honors, or awards

    b. Separate each entry with a semicolon (;)

    c. **700-character** limit

6. **Organizational Memberships**: List up to four professional memberships in cultural, educational, and professional organizations.

    a. Select the number of Organizational Memberships you'd like to add **(up to 4)**

    b. Enter the name of the organization

    c. If you held an elective office in the organization, enter the name of your role (e.g., Treasurer)

    d. Enter the start and end dates (Month-Year format) that correspond with your membership in this organization.

        ✦ If you are still an active member, leave the End Date blank. e. Click *Save*

Organizational Memberships

List up to four professional memberships in cultural, educational, and professional organizations.

Please select how many Organizational Memberships you would like to add. *

[1 ⌄]

7. **Letter of Support from Home Institution**: If required by your country-specific instructions, upload a PDF file of your letter of support/confirmation of leave from your home institution, confirming your ability to participate in a Fulbright award.

*請列印此申請說明最後一頁<mark>(最高行政主管同意函)</mark>，提供給人事單位或最高行政主管簽名或蓋章，<mark>並在此上傳。</mark>

    a. Click *Choose File*

    b. Locate and select the file that you previously saved to your computer

    c. Click *Open*

Letter of Support from Home Institution

As directed in your country-specific instructions, please upload a letter of support/leave from your home institution, confirming your ability to participate in a Fulbright award for the time frame you are proposing.

Letter of Support | Please upload any letters of support/leave from your home institution. | Choose File No file chosen

8. **Experience Abroad**: List any professional travel and/or residence abroad that **exceeds three (3) months**, including any stays in the United States, **during the last six years.**
   *列出最近六年內，曾在台灣以外的國家有待超過 **3** 個月以上的經驗。若曾經持有美國的 **J-1** 或 **J-2** 簽證入境美國，請輸入當時的 **J** 簽證的類別為何 **(**即當初使用的 **DS-2019** 上登記的 **Category)**。
   a. Click *Add New Experience Abroad*
   b. Select the country in which you spent your professional travel and/or residence abroad from the dropdown menu provided
   c. Select the start and end dates (Month-Year format) of you travel/residency
   d. Enter the purpose of your travel abroad
   e. Click *Save*

Experience Abroad   ×

Please note: We are requesting a list of experience abroad only for the past ten years.

Country *

Start date: *

End date: *

Purpose of Travel
Abroad: *

   f. If you have more than one trip abroad to enter, click *Add New Experience Abroad* again, and follow the bulleted instructions until all entries have been saved.

9. Select 'yes' or 'no' to indicate if you have previously entered the United States on a J-1 or J-2 visa

   • If 'yes', you are required to select the J category of sponsorship from the list and upload a copy of your previous DS-2019. *If you have participated in a J-1 or J-2 visa exchange program in the Professor or Research Scholar categories, please check with your Fulbright*

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Office to confirm you are eligible to apply for the program at this time.
若曾持有 <mark>J-1 或 J-2</mark> 簽證，且類別是 <mark>Professor 或 Research Scholar</mark>，請務必確認該次結束日期是否和您預計的此次獎助金起始日<mark>差距 24 個月</mark>。

10. Select 'yes' or 'no' to indicate if you have previously been awarded a Fulbright grant.
    • If 'yes', indicate the number of prior Fulbright awards you have received **(up to four)**. Then,
    a. Select the Fulbright award type from the dropdown menu provided (e.g., Fulbright FLTA, Fulbright Foreign Student, etc.)
    b. If you select "Other (please specify)", enter in the name of the Fulbright grant that you received in the "Other, please specify" field
    c. Select the academic year that corresponds to the year in which you received the Fulbright grant.

11. If you are applying for another Fulbright Scholar Opportunity, please provide justification as to why you should be considered for another award in the text box.
    若您是傅爾布萊特學友，請在此說明再次申請的理由。

12. Click *Continue* to save your responses and advance to the next section

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Language Skills

This section collects information about your native language, English language skills, and any additional languages that are relevant to your project proposal.

Language Skills

Questions marked with an asterisk (*) are required of all applicants for submission. Please review country-specific guidance to determine whether unmarked questions are required.

Native Language

Please indicate your native language or mother tongue; if not listed, please select "Other" and enter.

Native Language *

Additional Language Skills

Please list any additional languages that may be of use for your project proposal. Rate your proficiency as Native, Advanced, Intermediate, Beginner or No Ability.

How many additional languages would you like to indicate experience in?

Save and Continue

1. **Native Language:** Select your ==native language== from the dropdown menu provided.

2. **English Language Proficiency**: If your native language is not English, a section collecting your English language proficiency will appear.

   • Rate your English language proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

3. **Additional Language Skills:** Select the number of additional languages that you would like to include that may be of use for your project or study plans.

   • Select the language you are reporting from the dropdown menu and rate your proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

   Click "Continue" to save and move to the next section.

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Plagiarism Agreement

1. Carefully review the Plagiarism Agreement and indicate your acceptance of the terms by selecting 'Yes' or 'No'.

Plagiarism in any part of your application will result in your disqualification from participating in the Fulbright Visiting Scholar Program.

Plagiarism will be understood to include any of the following:

Presenting wording, statistics or concepts as your own which should be attributed to someone else or to publications (online or offline). This includes, but is not limited to:

- Copying the exact wording of a written source (with or without citation)
- Presenting material with alterations in wording (with or without citation)
- Paraphrasing the content of a source without citation

*請仔細閱讀整個英文聲明，確定了解全部意義後，請勾選表示已閱讀完畢並了解其意涵。

What is Plagiarism?
Plagiarism is using someone else's words, ideas, or research as your own without crediting the source.
How to Avoid Plagiarism
- **Cite** – Citations should be included whenever referencing another individual's work, whether paraphrasing or quoting.
- **Citations** usually include the author(s) and the date of the publication or similar information.
- **Quote** citations usually include the author(s) and the page number, or paragraph number in the case of web content.
- A **reference** page or page of works cited at the end of your essay should include the author(s), date of publication, title, and source.
To cite correctly, follow a commonly used document formatting guide, such as APA, MLA or Chicago. Not citing properly can lead to an allegation of plagiarism.
- **Paraphrase** - Read the source text you would like to reference in your essay and put it into your own words, making sure not to copy the work verbatim. If you use text as written in the original, you must use quotation marks. Citations for paraphrased work must be included.
- **Quoting** - If quoting a source, use the quote exactly as it appears in the original work. It is important to note that most higher education institutions discourage "block quotes" or quotes of 40 words or more. Quoting should be done whenever using someone else's text as written and must be cited to avoid plagiarism allegations.
What is Common Knowledge?
You do not need to cite a source for material considered common knowledge. Note that common knowledge can change depending on your culture and geographic location. If you are ever in doubt, always cite the source.

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> **General common knowledge** is factual information that most people know or can easily find in a number of sources. This can include birth and death dates of well-known figures, and generally accepted dates of political, literary, and other historical events.
>
> **Field-specific common knowledge** is "common" only within a particular field or specialty. It may include facts, theories, or methods that are familiar to readers within that discipline.
>
> **Self-citation**
>
> When it comes to a researcher's own work, attribution is necessary to avoid self-plagiarism or duplicate plagiarism. Such attribution is called self-citation, an act of academic integrity when expanding on previous research or referring to previously published work.

It is expected that your responses to all questions in the following application will be your own work and writing, with clear citation of secondary sources if describing academic work and the writing of others (including one's own previously published work). Any sources used in the construction of your responses must be clearly cited.

Some US universities and colleges have developed and published policies on the use of generative artificial intelligence (GenAI) on applications for admission or affiliation with their institution. Some institutions may scan applications for the use of language produced by GenAI. While individual institutional policies range widely and policy responses from US universities will continue to evolve, copying language/content produced by GenAI directly into your application may negatively impact admission or affiliation decisions.

2. Click *Continue* to save your responses and advance to the next section.

Project Proposal

This section collects information about your proposed project. Please carefully review country-specific guidance to determine if you must submit any additional documentation.

1. Select the category of grant for which you are applying.
    a. All grants have to select **Research** thus you must upload a Bibliography.

2. **Project Statement:** Enter your **Project Title** in the Project Title field. The project title must be in English. Make sure it is written in AP style: no abbreviations, not all caps; all words of four or more letters should be capitalized, no Oxford commas.

3. **Brief Summary of Project Proposal**: Enter a summary of your Project Proposal in the text box **(maximum of 700 characters)** ("characters", not "word"; "character" means one space or one letter)

4. **Project Statement Uploader**: Upload a detailed project statement of ==three (3) to five (5) pages in PDF format==

    a. Click *Choose File*
    b. Locate and select the file that you previously saved to your computer
    c. Click *Open*

    *請使用以下格式撰寫您的 Project Statement (包括列出各項名稱並請用粗體標之)：

Background
Introduce the research topic. Place the project in academic or professional context by referring to major works by others on the subject.

Objectives:
Clearly define the aims of the project.

Methodology:
Describe the project. Explain the approach, methods and plan you will use (for example, interviews, library or archival research, or laboratory experiments). Indicate whether the proposed research is quantitative or qualitative.

Significance:
Explain the importance of the project for the field, your home country and your own professional development. Indicate what effect you expect the opportunity to have on your teaching or professional work in your home country. (For example: new approaches to curriculum planning, student advising or pedagogy; expanding knowledge in the field through collaboration with U.S. colleagues). **Describe briefly the ==expected impact== of your participation on your home institution, community or professional field.**

Evaluation and Dissemination:
Describe plans for assessment and distribution of research results in your home country and elsewhere. Justification for Residence in the United States for the Proposed Project: ==**Indicate why it is necessary to conduct the research onsite in the United States.**==

Duration:
Explain how the project can be completed within the time period proposed.

English Proficiency:
Describe your schooling in English, use of English and competence level in speaking, reading and writing.

Other:
If applicable, indicate the quantity, format and transportation requirements for any botanical, zoological or mineral samples that you will need to bring to the United States for analysis.

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5. **Bibliography**: If you selected Research or Teaching/Research category of grant, you will be prompted and required to upload a Bibliography of ==one (1) to three (3) pages== of references relevant to the proposed research in PDF format following the instructions above.

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6. **Course Syllabi**: If you selected Teaching/Research or Teaching category of grant, you will be prompted and required to upload Course Syllabi of <mark>up to ten (10)</mark> pages for courses you either propose to teach or have taught in <u>PDF format</u> following the instructions above.

7. **Academic Discipline**:

    Select the most appropriate major academic discipline for your project from the dropdown menu.
    a. Select the most appropriate primary specialization from the dropdown menu.
    b. Enter a brief description of the area of the field in which you plan to specialize/conduct research in the United States in the text box.
        - Some fields (for example, Arts) will ask you if you'd like to upload portfolio materials as part of your application. Select 'yes' or 'no'
        - If you select 'yes,' you will be directed to upload your materials on the next page. Please follow the upload instructions listed.

8. **Intended Grant Period**:
    a. Select your proposed grant length (in months) from the dropdown menu
    b. Enter your proposed grant start and end dates (Month-Day-Year format)
    *Proposed Grant Length: <mark>文化部聯名獎助金所提供的獎助額度是 **3 個月**；其它獎助金所提供的獎助額度，**最多 10 個月，最少 3 個月**。但所有獎助的簽證最多可申請 **12 個月**。此處所填入的資料為<u>**獎助額度**</u></mark>。<u>獎助開始時間不能早於申請日隔年 8 月 1 日，結束不能晚於再下一年度的 8 月 31 日</u>。根據美國海關規定，您可在獎助開始前 30 天內入境，獎助結束後 30 天內須出境。此兩段 30 天的期限稱之 grace period。**請勿將 grace period 算進獎助期限內，獎助也無法分段使用。**

9. **Host Institutional Affiliation**: *Visiting Scholars are strongly encouraged to propose to work with no more than one host institution while the United States. This is to ensure that program participants have sufficient time to develop ties to their host institutions and communities, an integral part of the cultural and academic exchange component of Fulbright.* Indicate whether you have already made affiliation arrangements with a U.S. Host Institution by selecting 'yes' or 'no'

    a. <mark>If 'yes'</mark>, enter a primary, and, if applicable, a secondary (backup) host institution.
    *如果已經取得正式邀請函，請在此填入該訪問機構名稱，並上傳邀請函**(請該單位寫明您的訪問時間（即您的獎助期限，不包含grace period），<mark>包括月、日、年</mark>)**
        a. Enter Institution Name
        b. Enter Name and Contact Information of the person at the Institution who will be your primary contact
        c. Enter the address of the Institution
        d. Indicate whether you have received a letter of invitation
        e. Upload the Letter of Invitation (if available) by clicking *Choose File,* locate and select the file from your computer, click *Open*

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      f.   Note: Letters of Invitation should be typed on institutional letterhead and signed. The letter should also contain the proposed grant dates and include day, month, and year for both start and end dates. Please see here a [checklist of Letter of Invitation components](#).

    b. <mark>If 'no'</mark>, and you are not required to arrange an affiliation before applying, list up to 3 host institution preferences in order of priority

      a. Enter Institution Name

      b. Enter Name and Contact Information of the person at the Institution who you have communicated with previously, OR the main contact for the department that you are interested in joining

      c. Enter the address of the Institution

      d. If you are in contact with the Institution, enter the date (Month-Day-Year form) of your initial contact

      e. Enter a reason for the suggested affiliation

10. **Alternate Awards:** If the country you are applying through allows you to opt in to consideration for other awards offered through their country (refer to the Country Information Page for information), select "yes" and indicate those award names in the box provided.

11. Click *Continue* to save your responses and advance to the next section

Grant and Travel Plans

This section gathers information on your personal finances, additional grants you may have applied to/received, passport, and accompanying dependents. Please note that these sections may not be required if you are from certain countries. Review country-specific information before completing.

1. **Financial Information**: Select 'yes' or 'no' to indicate if you have other sources of financial support during your Fulbright grant
   *若您正在申請(或即將會申請)<mark>國家科學及技術委員會(國科會)或教育部獎助，或是即將獲得學校的留職留薪，請在這裡填寫項目和粗估的金額，並上傳檔案。</mark>上傳的文件除了國科會核定清單外，都需要是<mark>英文版</mark>。若無檔案，可於申請日當年度的12月1日前email 至fse@fulbright.org.tw 。

  a. If 'yes', select the number of other sources of funding you expect to receive

    a. Enter Source Description (e.g., NSF grant)

    b. Estimated Amount (in U.S. dollars)

    c. The Other Funds Total field will automatically update based on the amounts provided above

    d. Financial Support Documentation: Once you enter a number for additional sources of funding expected, upload supporting documentation by selecting *Choose file*, select

the relevant file and click *Open*.

b. **Additional Grants**: Indicate if you are planning to apply for other sources of funding to supplement the Fulbright grant award in the text box <mark>(1000-character limit)</mark>. Include the duration and amount for all funding.

1. **Passport/Travel Document**: If required by your country-specific instructions, upload a copy of your passport or travel document by selecting *Choose File.*

*請上傳<mark>您以及所有隨行眷屬</mark>的護照 (相片頁以及簽名頁，有效期必須比您的獎助截止日期<mark>至少多六個月</mark>)。

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2. **Accompanying Dependents**: If you wish to bring dependents and it is allowed by your country-specific program, select the number of dependents you intend to have accompany you in the U.S. (select 0 if you do not have dependents or your dependents will not accompany you the U.S.)

   *隨行眷屬指<mark>配偶或是 21 歲以下的非美籍子女</mark> (申辦簽證時未滿 21 歲者；若在赴美期間會遇到 21 歲生日，建議在申辦簽證時不要申請 J-2 簽證，因為一過了 21 歲生日後，J-2 簽證立即失效)。

   <mark>* 如果您的眷屬持有美國護照，請勿在此填寫。</mark>

   * 隨行眷屬停留在美的時間，不可早於或超過申請者本身預計執行計畫案的時間。

   * 請上傳近<mark>五年內</mark>隨行眷屬曾持有的 **J-1 或 J-2 visa**，或當初申請簽證時使用的 **DS-2019**。

   a. If you select 1 or more, you will be prompted to enter required information for each dependent, including relationship to you, name, date of birth, sex, country of citizenship, previously held U.S. J-1 or J-2 visa, and intended length of stay in the U.S. It is required to provide a separate email address for any accompanying spouse.

3. Click *Continue* to save your responses and advance to the next section.

Additional Information

1. **Additional Documentation**: Use this section to upload any required additional documentation per your country-specific guidance.

   *請在此上傳<mark>中文履歷</mark>，並另外加上<mark>手機號碼</mark>及紙本結果通知信之<mark>寄送地址</mark>(含郵遞區號的完整地址)，以方便聯絡補件。

2. **Outreach Survey**: Complete the Outreach Survey.

3. **Outreach Lecturing Fund Question**: Please provide accessible, public-friendly subject areas that you would be comfortable speaking about if you are invited to participate in Fulbright's Outreach Lecturing Fund.

4. Click Continue to save your responses and advance to the next section

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Recommendations

Use this section to register your recommenders. Refer to your country-specific instructions for details on the required number of recommenders.
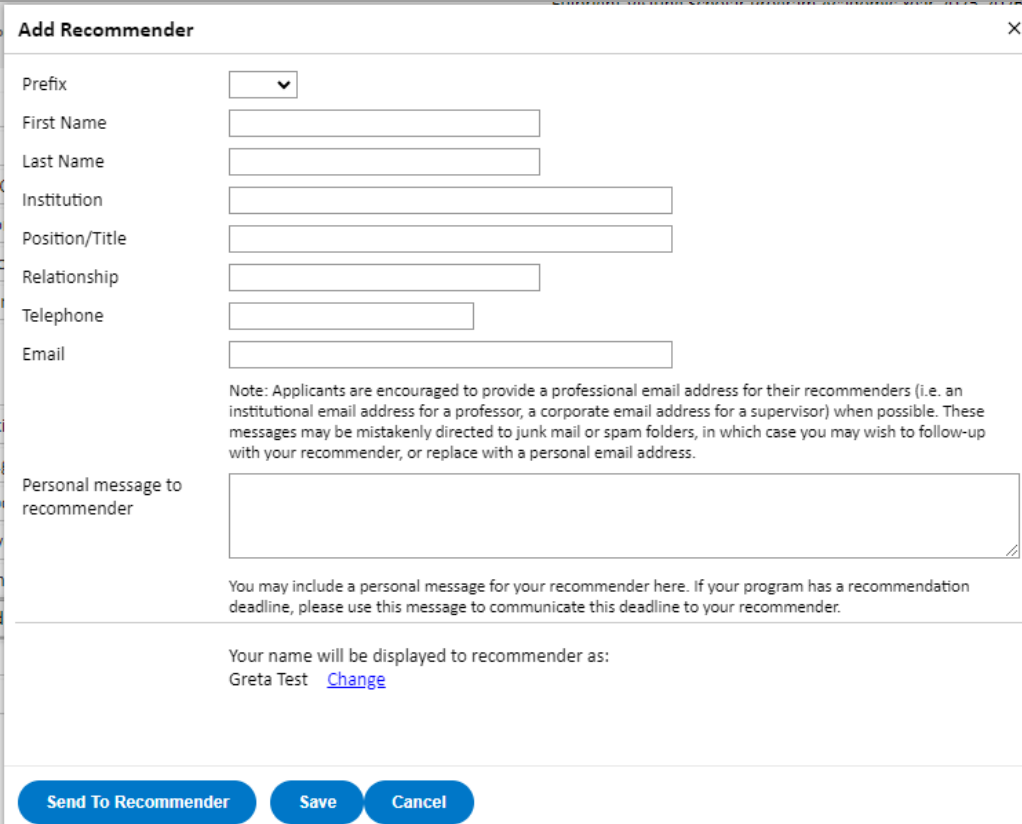
Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete recommenders through this system before **and** after submission of your application.

1. Click *Add Recommender*
2. Complete all fields in the pop-up form:

*請填推薦人的**英文名字**，<mark>請不要填中文</mark>，填中文會變成亂碼。請注意姓名順序。
*若推薦人希望用**線上推薦**，請參考下方的填寫說明。
*若推薦人希望用**紙本推薦**，請推薦人逕行將推薦信**彌封**，並在截止日前由推薦人或申請者寄出給本會。

3. Click *Send to Recommender* to generate automatic email to recommender
4. Click *Continue* to save your responses and advance to the next section
5. Once sent, you will have the option to Edit Recommender information if they have not yet started progress on their response and Save, Send Reminders, and Exclude if you wish to remove the recommender and replace with another individual.

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Signature

Certify that the information you provided in the application is true and complete by typing your full legal name in the Signature Box:

Click *Continue* to continue to the next page.

Review

The application will review the responses entered and will display any incomplete questions and required attachments that are missing.

- If no errors appear, then your application is ready for submission.
- If any errors appear, correct or complete these sections and return to the Review section to determine if your application is ready for submission.

REVIEW ALL RESPONSES. CLICK SUBMIT APPLICATION.
You will be able to download a PDF of your complete application following submission.

＊經檢查後，若無須更改的部分，請按下「Submit Application」。完成遞交後，申請主頁中會有一個 PDF 頁面，顯示為你所有填寫並上傳好的資料。請將這個 PDF 檔完整列印出來。

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* 完成線上填寫後，亦需郵寄以下紙本資料至本會

1) 紙本部分包括:

- 完整列印出已填好的線上申請資料(英文填寫，內含申請表、研究計畫、參考書目、英文履歷、中文履歷（即英文履歷的中文版本，包含手機號碼以方便申請過程中連絡補件及紙本結果通知信之寄送地址以利於之後寄送紙本的徵選結果）、最高行政主管同意函、預計在傅爾布萊特獎助期間使用之其他獎助證明、護照等資料)

- 英文推薦函 3 封（如推薦人已在線上填寫則可省略）

2) 收件地址:

100011 台北市中正區延平南路 45 號 2 樓 學術交流基金會

傅爾布萊特交換計畫（Senior 或 Formosa-Senior 或 Experience America 或 Formosa-Professionals 或 Non-Academic Professionals 或 MOC，視您申請何種獎項）

3) 截止日期: 每年 10 月 31 日 (以郵戳為憑)

4) 承辦人: 廖小姐 Andie Liao, 02-2388-2100 分機 #134 ; fse@fulbright.org.tw