



FULBRIGHT FOREIGN LANGUAGE TEACHING ASSISTANT (FLTA) PROGRAM

Instructions for Completing the 2027-2028 Fulbright FLTA Program Application

Application: <https://apply.iie.org/flta2027>

Read all the instructions carefully before completing the application.

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General Information

The application is supported by all modern browsers. We highly recommend that you use a current version of **Google Chrome**, which supports Windows, Mac, and Linux platforms.

Prior to starting an application, please complete the following steps:

Step 1: Learn requirements for submitting an application

Before you begin an application, contact the Fulbright Program Office in the country from which you are applying. Deadline is **October 1st, 2026**. You must make sure you are eligible to apply. Additional information and a list of participating countries can be found here: <https://foreign.fulbrightonline.org/apply>.

Step 2: Record username and password in a safe place

Your **email address** is your **username**. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your username and password. If necessary, you can reset your password by clicking the “Forgot Your Password” link on the log-in page.

※請盡量使用個人電子郵件，避免轉換工作單位或學校終止郵件服務等影響。

Step 3: Complete the application

You **do not** need to complete this application in one sitting. You can save your progress and re-enter the application at any time to edit your application. However, **once you SUBMIT your application, you CANNOT make changes to it.**

To complete your application correctly, please answer all questions completely and carefully.

Review these additional tips:

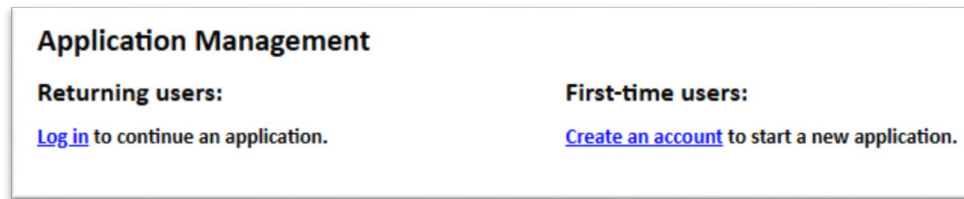
- Use upper and lower-case letters (e.g. John Smith). **Avoid using all capital letters** (e.g. JOHN SMITH). Do not use special characters, such as accent marks.
- You can copy and paste information into all text boxes.
- Limit your responses to the space provided in all text boxes.
- Prepare required documents and save them in **PDF format**. It is highly recommended that to preserve any formatting and special characters in your documents, you upload them in PDF format.
- Some questions are **“required.”** They are marked with an **asterisk (*)**. You will not be able to submit your application until all required items are complete.

Step 4: Submit the application

Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. **Once you submit you CANNOT make changes to your application.**

Creating Your Online Account

1. To start a new application as a new user, click *Create an account*. If you have previously created an online account to complete an application via <https://apply.iie.org>, please continue to 5.



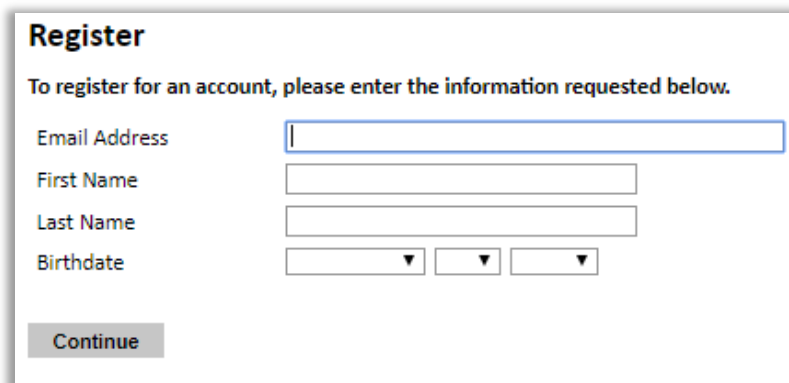
Application Management

Returning users:
[Log in](#) to continue an application.

First-time users:
[Create an account](#) to start a new application.

2. If creating a new account, enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**

※請輸入與您的護照完全一致拼法的姓名資訊（First name 是您的名，Last Name 是您的姓，請不要將您名分別填在 middle name 及 first name 中，華人一般沒有 middle name）。請勿全部大寫，僅每一字彙的第一個字母大寫。



Register

To register for an account, please enter the information requested below.

Email Address

First Name

Last Name

Birthdate

Note: Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account. We recommend you do NOT use a work email address if you will not have access to it during your grant in the U.S.

※建議使用個人電子信箱，避免使用學校或公司信箱，以免系統擋信，或畢業/離職後無法使用。

3. Click Continue. You will receive an email from apply@iie.org confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.

4. You will be prompted to enter your pin and then create a password to complete login.

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email
Account
Temporary PIN
Birthdate

Login

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password
New Password (again)

- ✗ At least one letter
- ✗ At least one capital letter
- ✗ At least one number
- ✗ Be at least 12 characters
- ✗ New passwords must match

Set Password

5. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

Login

To log in, please enter your email address and password.

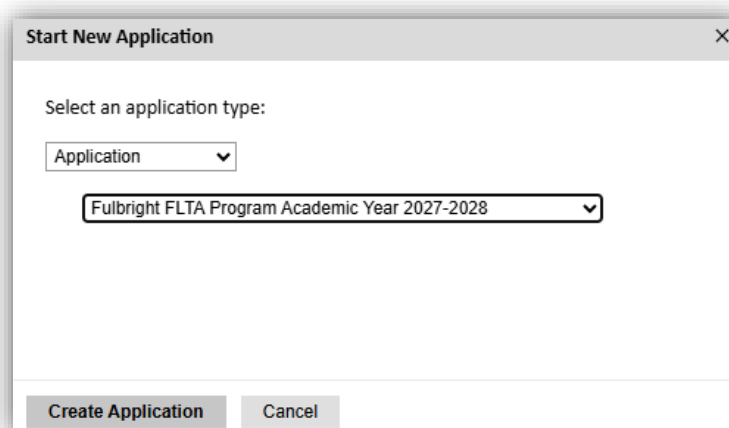
Email Address
Password [Forgot Your Password?](#)

Login

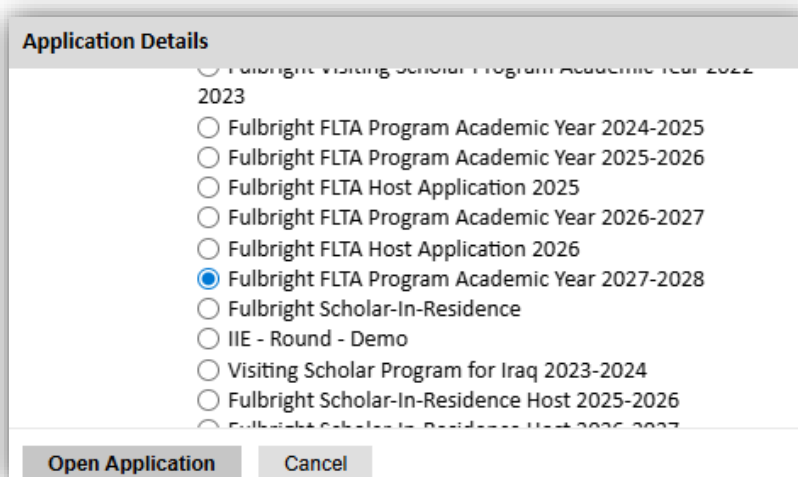
6. Once you have logged in, click Start New Application.

[Start New Application](#)

7. If the application doesn't immediately populate for you, select **Application** and **Fulbright FLTA Program Academic Year 2027-2028** using the drop-down menus. Then click **Create Application**. Then select **Open Application**.



The screenshot shows a dialog box titled "Start New Application" with a close button (X) in the top right corner. Inside the dialog, there is a label "Select an application type:" followed by two dropdown menus. The first dropdown menu is set to "Application". The second dropdown menu is set to "Fulbright FLTA Program Academic Year 2027-2028". At the bottom of the dialog, there are two buttons: "Create Application" and "Cancel".



The screenshot shows a dialog box titled "Application Details" with a list of application types. The list includes:

- ☐ Fulbright Visiting Scholar Program Academic Year 2022-2023
- ☐ Fulbright FLTA Program Academic Year 2024-2025
- ☐ Fulbright FLTA Program Academic Year 2025-2026
- ☐ Fulbright FLTA Host Application 2025
- ☐ Fulbright FLTA Program Academic Year 2026-2027
- ☐ Fulbright FLTA Host Application 2026
- ☒ Fulbright FLTA Program Academic Year 2027-2028
- ☐ Fulbright Scholar-In-Residence
- ☐ IIE - Round - Demo
- ☐ Visiting Scholar Program for Iraq 2023-2024
- ☐ Fulbright Scholar-In-Residence Host 2025-2026
- ☐ Fulbright Scholar-In-Residence Host 2026-2027

At the bottom of the dialog, there are two buttons: "Open Application" and "Cancel".

8. You will also receive **email confirmation** that your Fulbright FLTA Application has been started with a link to the application.

Managing Your Application

EDITING YOUR APPLICATION PRIOR TO SUBMISSION

1. You may log in at any time to review and edit your application form, upload documents, and enter recommender information.
2. Remember to save your application after completing each page by pressing the *Continue* button at the bottom of each page.

Note: The application will automatically log you out after 60 minutes of inactivity, so it is best to save your application frequently.

※若閒置超過 60 分鐘，系統將會自動登出帳號。請留意隨時存檔。

REVIEWING YOUR APPLICATION **AFTER** SUBMISSION

1. After you SUBMIT your application, you CANNOT make any changes.
※一旦在線上遞出申請，就無法自行修改。
2. You may continue to log in to your account to view the information you have submitted, save a PDF of your application form, and manage your recommenders.
3. You can manage your recommenders by clicking on the *Recommendations* section of the online application.
※請務必自行追蹤推薦人的填寫進度，並提醒推薦者在申請截止前完成線上或實體推薦。

LETTERS OF RECOMMENDATION

1. Letters of recommendation will be submitted directly to Fulbright by the recommenders you registered via your application.
2. Letters of recommendation and language evaluations may be submitted **before or after** you submit the application.
※遞出申請後推薦人仍可完成線上推薦，不需等待推薦人完成推薦後才遞出申請。
3. The letter of reference must be written by a teacher under whom you have studied or pursued research in the proposed field of study or by someone who has supervised you in work related to expected program responsibility. This letter should be **typewritten and written in English**. If not in English, then an accurate translation must be attached.
※推薦信請以英文撰寫，中文信件須提供英文翻譯。
4. If your recommender is unavailable, you will have the option to exclude the recommender and add an alternative **after** you submit the application.

Welcome

Review the information provided including the Fulbright Policy Guidelines.

You must select 'Yes' to confirm you have read the Fulbright Policy Guidelines.

Please Confirm You Have Read The Fulbright Policy Guidelines*

I have reviewed the [Fulbright policy guidelines](#), particularly the grounds for Revocation, Termination and Suspension of Grant.*

☐ Yes

Important Browser Notice:
Please use different browsers when opening multiple applications.

Continue

Click *Continue* to save your response and advance to the next section.

Preliminary Questions

These questions address essential program eligibility. All questions are required.

Preliminary Questions

Through which program country are you applying? *

If you don't see your country listed above, this means there are no current FLTA Opportunities for your country. For more information, please visit <https://foreign.fulbrightonline.org/about/fulbright-flta>.

To which academic year are you applying? *

Academic year 2027-2028 typically corresponds to initial grant periods between August/September 2027 and May/June 2028; grant dates and grant lengths will vary by program.

Do you hold or are you applying for:

1. U.S. citizenship; or
2. Dual citizenship with the U.S.; or
3. U.S. permanent residency?

*

Have you applied for the diversity visa lottery or have a diversity visa lottery application pending? *

Have you reviewed and do you meet all program eligibility requirements for the country through which you are applying? *

1. Select **"Taiwan"** from the dropdown menu.

2. Select **"2027-2028"** from the dropdown menu.
3. U.S. Citizenship, Dual Citizenship with the U.S. or Permanent Residency: select 'Yes' or 'No' to indicate your response.
 - a. U.S. citizens or permanent residents of the U.S. are **ineligible** to participate in the Fulbright Foreign Language Teaching Assistant Program. Applicants who select 'Yes' will not be able to view and complete the rest of the application.
※申請者**不能**是美國公民或永久居留者。
4. Select 'Yes' or 'No' to indicate if you have applied for the diversity visa lottery or have a diversity visa lottery application pending.
 - a. Applicants who select 'Yes' must indicate in the provided text box details regarding their diversity visa lottery application. Applicants should state when the application was submitted, the type of application submitted, the purpose of the application and the application's current status.
5. Select 'Yes', 'No', or 'Unsure' to indicate if you are aware and meet all program eligibility requirements.
 - a. Please review the program eligibility requirements for the country through which you are applying before proceeding.
6. Carefully review the provided IIE Privacy Statement & Safeguarding Guidelines information. Indicate your acceptance of the data privacy terms by selecting 'Yes' or 'No'.
 - a. You will not be able to submit your application without indicating your agreement to the Data Privacy terms.
7. Select 'Yes' or 'No' to indicate if you meet all employment eligibility requirements.
 - a. Applicants or applicants' immediate family cannot have been employed by the stated organizations and/or agencies within the year prior to completing this application.
 - b. If you select 'Yes', please provide details of employment or association.
8. Select 'Yes' or 'No' to indicate if you have resided in the United State for five or more consecutive years in a six-year period preceding the date of your application.
9. Select 'Yes' or 'No' to indicate if you will be residing in the United States at the time of your proposed grant start date.
10. Select 'Yes' or 'No' to indicate if you will waive your right to review the information contained in evaluations submitted by recommenders.
※請勾選是否放棄查閱推薦信的權利，若勾選「no」，系統會發送通知給推薦人。
11. Click *Continue* to save your responses and advance to the next section.

Country Information

1. Review all information in this section.
2. Note any country-specific instructions for completing the rest of the application, including:
 - a. Country website: <https://www.fulbright.org.tw/zh-hant/foreign-language-teaching-assistant-fulbright-program-flta/>
 - b. Application instructions
 - c. Deadline information
 - d. Supporting materials
3. Click *Continue* to proceed to the next section.

Personal Information

Enter all required biographical information. Please review country-specific guidance (provided in the Country Information section of the application) to determine whether you must provide additional information with your application.

1. Enter your name exactly as it appears on your passport. Only enter a preferred name if it is DIFFERENT than your legal name (e.g. Alex instead of Alexander). Please do not include any diacritical marks.
※**First Name** 請務必和護照的相片頁第一行的 **Given Names** 相同拼法。若護照上的 **Given Names** 有「-」，則您在此系統上輸入 **First Name** 時也需要輸入「-」。請務必注意姓名順序。例如，王小明 (Wang, Hsiao-Min) 的 **First Name** 是 Hsiao-Min，**Last name** 是 Wang。華人姓名通常沒有 **Middle Name**。請不要將您的名字分開填在 **Middle name** 和 **First name** 中。
2. If your name is recorded differently on any previous records, list it in the Name on Previous Records section (e.g. maiden name). Please do not include any diacritical marks.
3. The birthdate that you used to create your account will automatically appear. If you entered this date incorrectly during your account creation, you may correct it now.
4. Enter your city of birth and select country of birth, sex, and marital status from the dropdown menus provided.
5. Enter number of dependents, if any. Please review the FLTA Program's policy on J-2 visa sponsorship for dependents: select 'Yes' or 'No' to indicate your response to the prompt.
※**Dependents** 指需要隨同您赴美的眷屬。請注意，此獎助不提供隨行眷屬簽證。
※請於此處詳實填寫您的個人資料，並請注意，若此欄有填寫眷屬人數，面試時評審會確認是否能隻身赴美執行此獎助計畫。
6. Please indicate any limitations you may have that require accommodations. The Fulbright Program complies with the Americans with Disabilities Act (the "ADA"). This information is gathered for statistical purposes and to ensure appropriate accommodation at a prospective host institution.
7. Select your country of citizenship and country of residence from the dropdown menus provided. To select indicate additional countries of citizenship, hold down the CTRL (PC) or Command (Mac) button when selecting options.
8. If applicable, enter your national identification number and any additional countries in which you hold citizenship.
9. Click *Continue* to save your responses and advance to the next section.

Contact Information

Enter all required contact information. Please review country-specific guidance to determine whether you must provide additional information.

1. Select the country where you live from the dropdown list first when entering your permanent address (i.e., physical address where you live).
 - a. Based on your country selection, the subsequent fields will change to match the address format of that country.
 - b. Complete the remaining address fields. Do not use accents or special characters.
※請勿使用中文字，以免造成亂碼。
2. Select 'Yes' or 'No' to indicate if your current mailing address (i.e., the address where you receive mail) is the same as the permanent address you entered above. *They do not have to be the same.*
 - a. If you answer 'No,' then a second address section will appear where you may enter your mailing address information.
 - b. If you answer 'Yes' to this question, proceed immediately to the next question.
※此處請詳細填寫您的通訊地址，包含郵遞區號，並請勿使用中文字。
3. Enter your contact numbers as appropriate. Include the country code. If the field turns red, please review the numbers that you have entered to look for any errors.
 - a. To find the correct country code, click on the blue 'country code' link.
4. The email address used to create your account will appear in the primary email address field and will not be editable. You must also provide an Alternate/Secondary Email that can be used to contact you if Fulbright Program Officers cannot reach you via your primary email address.
Note: All system-generated emails will continue to go to your primary email address.
※請盡量使用個人電子信箱，避免使用學校或者公司信箱，以免系統擋信，或畢業/離職後無法使用。
5. Enter your home country emergency contact information. The individual(s) you list may be contacted in the event of an emergency while you are participating in grant activities, including any required travel for interviews in your home country.
6. Entering emergency contact information in the United States is not required. If you have emergency contact(s) in the United States at this time, please enter the appropriate information.
7. Click *Continue* to save your responses and advance to the next section.

Academic & Professional Information

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, awards and recognitions, and experience abroad. Prepare and upload documents in **PDF format** as required (*). Note any page limits and ensure your documents do not exceed page limits.

※所有文件都請提供 PDF 檔。

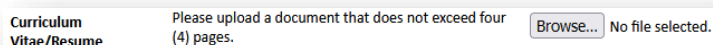
Curriculum Vitae/Resume

1. Upload your curriculum vitae/resumé in PDF format that **does not exceed four (4) pages**.

Note: If your file exceeds 4 pages, an error message will appear on the Review page and will prevent submission of your application.

※請在此上傳英文履歷表，不超過四頁。

- a. Click *Browse*.
- b. Locate and select the file that you previously saved to your computer.
- c. Click *Open*.
- d. Click *Upload* to complete the file upload.



Academic Background

2. List all post-secondary educational institutions you have attended for credit-bearing coursework, **in reverse chronological order**, including any in which you might be presently enrolled. Do not include any short-term certificate programs. Short-term certificate programs can be noted on your CV/Resume.

※請列出大學(含)以上學歷即可。若是五專生插大，請列出專四至專五學歷以及大學以上學歷。最近的學歷先填，依序往回填。不用列出短期證照課程，短期課程列在履歷即可。所有資料都請以英文回答，中文字會變成亂碼。

- a. Click *Add New Academic Background*.
- b. Type in the name of the institution.
- c. Choose the level of study (graduate or undergraduate) from the dropdown menu.
- d. Select the country where the institution is located from the dropdown menu.
- e. Enter the appropriate city and region/state.
- f. Provide the website of the institution (optional).
- g. Select the U.S. equivalent of the degree or diploma earned (e.g., BA – bachelor's degree).
- h. If relevant, provide the actual name of the degree or diploma (e.g., license).
- i. Enter the discipline in which this degree or diploma was earned.
- j. Indicate the Actual/Local Name of the Degree or Diploma.
- k. Note your final or current cumulative GPA (grade point average).
- l. Note the highest possible GPA at the academic institution.
- m. Select the month and year of start and end dates (Month – Year format) that you attended this institution.
 - If a degree is in progress, list the expected end date of academic program.
- n. Select the date (Month-Year format) that you received your degree from this institution.
- o. If a degree is in progress, list the expected date of the conferral in this field.
- p. Click *Save*.

3. To add additional entries for post-secondary educational institutions, click *Add Institution* and follow the bulleted instructions above.

Professional Experience

4. List your current professional affiliation or employer and any relevant previous professional experience by clicking *Add New Professional Experience* under Professional Experience.
※請列出目前的專業經驗(最新的三個，包含 **part-time** 工作並清楚說明)，若自由接案可填 **FreeLancer** 並於 **Employer Name** 填入 **self-employed**
 - a. Choose the role which most closely corresponds to your current role and/or relevant previous professional work experience from the drop-down menu.
 - b. Enter position title (e.g. Director, Coordinator, etc.) or type of work (e.g. accounting).
 - c. Enter the name of your employer. ※請填工作單位(公司名稱)
 - d. Enter the department name if applicable.
 - e. Select the start and end dates for the position you entered (Month-Year format). If you are currently employed in this role, leave the End Date fields blank.
 - f. Select the country where your current place of employment is located from the dropdown menu. Enter in the street address, city, state/region, and post code as applicable.
 - g. Click *Save*.
5. If you have more than one current position and/or relevant previous professional experience, click *Add Experience* and follow the instructions above.

Awards and Recognitions

6. Enter a list of the following items into the text boxes provided (all text boxes have a **250-word limit**). If you do not have anything to add, leave text boxes blank:
 - a. Any scholarships and/or fellowships you **currently or previously received** (include the source or sponsor, amount, where held and duration).
 - b. Any academic honors and prizes that you have received in the text box (include any titles and/or dates).
 - c. Any books, articles, and/or theses published by you, particularly in your proposed field of study (include the title, place, and date of publication).
 - d. Any research you may have conducted or participated in.
 - e. Any professional societies, fraternities or other organizations in which you now hold membership or in which you have been active in the past.

Experience Abroad

7. List any travel, study or residency you have had abroad (in any country other than your own) for **more than one month from the last ten years**. This can include time overseas for education, research, business, vacation, etc.
 - a. Click *Add New Experience Abroad*.
 - b. Select the country in which you spent your professional travel and/or residence abroad from the dropdown menu provided.
 - c. Select the start and end dates (Month-Year format) of your travel/residency.
 - d. Enter the purpose of your travel abroad.
 - e. Click *Save*.
8. If you have more than one trip abroad to enter, click *Add New* again, and follow the bulleted instructions until all entries have been saved.
9. Select 'Yes' or 'No' to indicate if you have previously entered the **United States** on a **J-1 or J-2 visa**.
 - a. If 'Yes', you are required to select the J category of sponsorship from the list and upload a copy of your previous DS-2019.

Previous Fulbright Grant

12. Select 'Yes' or 'No' to indicate if you have previously been awarded a Fulbright grant.
 - a. If 'Yes', you are required to list the grant(s):
 - Click *Add Previous Fulbright Grant*.
 - Select the Fulbright award type from the dropdown menu provided (e.g., Fulbright FLTA, Fulbright Foreign Student, etc.).
 - If you select "Other (please specify)", enter in the name of the Fulbright grant that you received in the "Other, please specify" field.
 - Select the academic year that corresponds to the year in which you were awarded the Fulbright grant for.
 - Click *Save*.
13. Click *Continue* to save your responses and advance to the next section.

Academic Materials

This section collects copies of your unofficial transcripts with the diploma if applicable. Please consult the country-specific guidance provided in the application to determine what documents you should upload in this section.

※請在此處上傳英文版成績單(大學部(含)以上，包含交換學生成績單)及英文版學位證明書(大學部(含)以上；若為在學學生，請於此上傳英文在學證明，學生證並非在學證明，請向學校申請正式文件)

除上傳外，也請**郵寄正本**至本會：

1) 大學部(含)以上的彌封英文成績單正本（包含交換學生）。彌封指學校必須在封口處蓋章，以證明此成績單為學校所發。若是國外學校成績單，可以沒有彌封，但須經過駐外使館文書驗證。或由外國學校**直接**寄送正式電子成績單至 fse@fulbright.org.tw

2) 大學部(含)以上的英文學位證明書正本。外國學歷須經外交部駐外館處文書驗證（詳細辦法請參閱外交部領事事務局網頁 <http://www.boca.gov.tw/>）。若為在學學生，需繳交英文在學證明正本。

一經錄取，本會**無法退還所有文件**。

If required, please upload scans of all available transcripts and diplomas from post-secondary institutions you have attended.

1. Select the corresponding institution from the list.
2. Review the institution information (which you provided on the previous page). If this information is incorrect, please return to the previous page to edit.
3. Select *Browse* and locate the desired file on your computer. Click *Open*.
 - a. You may upload transcripts/diplomas as a multi-page document or upload single page documents. PDF, JPEG, and TIFF image files are all accepted.
4. Click *Save*. Repeat these steps for all applicable institutions.
5. Click *Continue* to save your responses and advance to the next section.

Language Skills

This section collects information about your native language, English language skills, and any additional languages that are relevant to your program application.

1. Select your **native language** from the dropdown menu provided.

English Language Proficiency

If your native language is not English, a section requesting your English language proficiency will appear.

2. Rate your English language proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Additional Language Skills

3. Select the number of additional languages that you would like to include that may be of use for your project or study plans.
4. Select the language you are reporting from the dropdown menu and rate your proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.
5. Click *Continue* to save your responses and advance to the next section.

Test Scores

This section collects information about standardized test scores that you have taken or will take in the future. Standardized tests include the TOEFL, GRE, GMAT and IELTS. Standardized test scores are often required for admission to U.S. institutions.

※申請當下，有效的TOEFL/IELTS(學術組)成績單非必要文件，但在同樣條件下，若有提供，對你的申請有加分作用。錄取後，基金會可協助免除報考TOEFL 費用(僅有TOEFL)，錄取者必須在隔年二月第一個禮拜前提供有效TOEFL/IELTS(學術組)成績單。

※有效的TOEFL/IELTS 成績單指：申請日前一年9月以後之 TOEFL/IELTS 成績單 (TOEFL iBT 80 或 IELTS 學術組 6.0 以上)，意即 2025 年 9 月以後的成績單。

1. Select *Add Test*.
2. Select the test type from the drop-down menu.
3. Select the test date from the drop-down menu (Month-Day-Year format).
 - a. If you have not yet taken the test, enter the date that you are registered for the test.
4. Enter your test scores, if you have the results from the test.
5. Click *Save*. Repeat these steps for all applicable standardized tests.
6. Click *Continue* to save your responses and advance to the next section.



The screenshot shows a web form titled "Add Test". It contains two main input sections. The first section is labeled "Type" and has a single drop-down menu. The second section is labeled "Test Date" and consists of three separate drop-down menus, likely for selecting the month, day, and year respectively.

Score Reports

1. If you enter test scores, you will be directed to the Score Reports section, where you will upload copies of your available score reports.
 - a. Click *Browse*.
 - b. Locate and select the file that you previously saved to your computer.
 - c. Click *Open*.
 - d. Click *Upload* to complete the file upload.

FLTA Information

This section collects information specific to the Fulbright Foreign Language Teaching Assistant (FLTA) Program. Please review country-specific guidance to determine whether you must provide additional information.

Language Skills

1. Select the language you are applying to teach/assist in the U.S. **(Chinese)**
2. Rate **proficiency** in the chosen language using the appropriate dropdown. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.
3. Indicate your **Mother Tongue (Native) Language** using the dropdown.
4. Rate your overall level of **English Proficiency** using the appropriate dropdown. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Preferences

5. Using the drop-down menu, select which option you are willing to perform in your role as a language assistant on a U.S. university campus.
6. Review the notice regarding the types of institutions the Fulbright FLTA Program partners with and general expectations for successful Fulbright FLTA participants.
7. Indicate if there is a particular region in the U.S. that you would **most prefer**. **If you believe you are adaptable to all regions, please respond 'I do not have an interest in any particular region in the U.S.'** Please note the indication of preferences does not guarantee placement at the selected institution type(s).
※若你有特別偏好美國某一區，且會因為分發學校所在區域而放棄此獎助金，請選取你偏好的那一區。但是請注意，**IIE 不保證會把你分發到你偏好的那一區**。若此題有選擇偏好的區域，評審會在口試時請你再三確認並說明你是否會因為分發學校的所在區域而放棄此獎助金。若不會因為分發學校所在區域而放棄此獎助，請選取 **"I do not have an interest in any particular region in the U.S."**
8. Indicate if there is a college or university type which you would **most prefer**. Select from the list menu as appropriate. You may select more than one option. If you believe you are adaptable to all institution types, please respond **'I have no specific preferences.'** Please note the indication of preferences does not guarantee placement at the selected institution type(s).
※若你有特別偏好的學校類型，且會因為分發學校的類型而放棄此獎助金，請勾選你偏好的選項。但是請注意，**IIE 不保證會把你分發到你偏好的那些類型的學校**。若此題有選擇偏好的類型，評審會在口試時請你再三確認並說明你是否會因為分發學校的類型而放棄此獎助金。若不會因為分發學校的類型而放棄此獎助，請選取 **"I have no specific preferences."**
9. Select if there are any college or university types which you would **refuse** an offered assistantship. Select from the list menu as appropriate. You may select more than one option. If you believe you are adaptable to all institution types, please respond **'I would not refuse placement at any institution.'** Please note the indication of preferences does not guarantee placement at the selected institution type(s).
※若你有特別厭惡的學校類型，且會因為分發學校的類型而放棄此獎助金，請勾選你厭惡的選項。但是請注意，**IIE 不保證會把你分發到你偏好的那一區**。若此題有選擇厭惡的區域，評審會在口試時請你再三確認並說明你是否會因為分發學校的類型而放棄此獎助金。若不會因為分發學校的類型而放棄此獎助，請選取 **"I would not refuse placement at any institution."**
10. Select if you would be prepared to participate in the Fulbright FLTA Program if you were to be matched with an institution that does not align with your stated preferences.

Teaching Experience

11. Indicate, numerically, the total amount of **language teaching experience** in years and months that you currently have or previously held. The noted values for years and months should together total to the amount of time you have taught language. If you do not have any teaching experience to note, please input 0 in both the *Years* and *Months* fields

※若請填寫所有語言教學經驗的總時長

12. Please provide a brief overview of your prior language teaching experience:

- a. Indicate level, class sizes, English and/or native language teaching experience for each position held. If you do not have any prior language teaching experience or related teaching experience, please note that in the response text box.

※建議簡要列出時間，如 2020/1-2022/12 (3 年)、程度、課程人數、課程內容、工作單位等教學經驗，這些經驗應該和上述的總時長一致。

Interests

13. Input your academic and non-academic interests into the appropriate text boxes.
14. Click *Continue* to save your responses and advance to the next section.

Plagiarism Agreement

1. Carefully review the Plagiarism Agreement and indicate your acceptance of the terms by selecting 'Yes' or 'No'. You will be ineligible for the program if any part of your Fulbright application is found to have been plagiarized. You will not be able to continue with the application until you have selected your response.
※請仔細閱讀整個英文聲明，確定了解全部意義後，請勾選表示已閱讀完畢並了解其意涵。
2. Click *Continue* to save your responses and advance to the next section.

Essays and Objectives

This section collects information about your objectives and motivations for applying for the FLTA program. In addition, you will be required to answer questions regarding your teaching methodologies and techniques and how you plan to share your culture in the U.S.

Objectives and Motivations

Please upload a well-structured essay that addresses your background and qualifications for the Fulbright FLTA Program, past experiences that have been formative in your personal development, reasons for applying to the program, and how being an FLTA will assist you in achieving your long-term career goals. **Your response should be at minimum 700 words in length.**

1. Select *Browse* and locate the desired file on your computer. Click *Open*.
 - a. Uploaded objective statements are limited to **a maximum of two pages**. PDF, JPEG, and TIFF image files are all accepted. **PDF** is preferred.
 - b. Click *Upload*

Teaching Methodologies and Techniques

2. Type a response that focuses on the teaching methodologies and techniques you would like to utilize to teach your language to U.S. students. This brief essay should focus on the language you will be teaching in the U.S. (not English). Mention any innovative approaches you have utilized as a teacher or encountered as a learner that you may employ. **This response is expected to be 300-500 words in length.**

Sharing your Culture

3. Type a response choosing one of the three following scenarios: 1. A guest lecture at your host institution 2. An international festival 3. Volunteering at a local youth center; and explain what it means to be a cultural ambassador and how you would share your culture in the chosen scenario using your own unique perspective. **This response is expected to be 300-500 words in length.**
4. Click *Continue* to save your responses and advance to the next section.

Additional Information

Country-Specific Materials/Supplemental Materials/Additional Documentation

1. Use this section to upload any required additional documentation per your country-specific guidance.

※**Country-Specific Materials:** 請於此上傳 **PDF 檔的中文履歷表**

請務必確認中英文內容一致，尤其是學經歷部分。中文履歷請加上**手機號碼及電郵**，以方便聯絡補件。

※**Supplemental Materials:** 若有其餘作品或證書(英文版)，可上傳至此。

※**Additional Documentation:** 請在此上傳以下文件

1) 華語教學的相關證書(例如：教師證、結業證明、修課成績單。若是中文證書，請自行在上傳的 PDF 檔內標註英文說明)。這些文件只提供評審了解你的華語教學程度，並不是篩選的標準。

2) 目前的在職或在學證明(英文版)。

3) 若目前為公立學校正式教師，**請在通過面試後，補上最高行政主管同意函** (請使用此申請說明最後一頁之表單)。

4) 護照 (包含照片頁和簽名頁)，且有效期限必須比您的獎助截止日期至少多 6 個月(至 2027/12)，若已過期或快過期，**請先上傳現有護照，之後可再補件**。

Other Grants and Awards

1. Use the text box to indicate if there are any other scholarships, fellowships or employment that would supersede your participation in the FLTA program should it be offered.
 - a. If you select 'Yes', please provide further details regarding the noted scholarship, fellowship or employment.

Outreach Survey

1. Complete the Outreach Survey.
2. Click *Continue* to save your responses and advance to the next section.

Authorization of Release of Information

1. Carefully review the Authorization of Release of Information statements.
2. Type your signature in the provided text box to confirm your authorization of release of information.

Recommender Registration

Use this section to register your recommenders. Three references are requested. Refer to your country-specific instructions for any further details on the required number of recommenders.

Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete

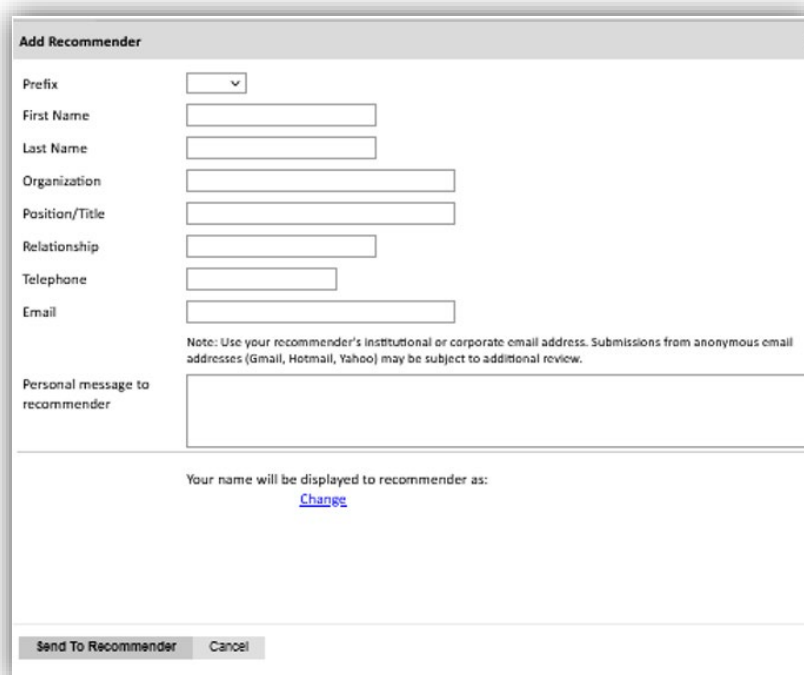
recommenders through this system before **and** after submission of your application. Letters of recommendation **must be** submitted directly by your recommenders either via the online application or to your Fulbright Program Office.

※請填推薦人的英文名字，**請不要填中文名字**，填中文會變成亂碼，請留意「姓」Last name、「名」First name 位置。

※若推薦人希望用**線上推薦**，請參考下方的填寫說明。

※若推薦人希望用**紙本推薦**，請使用此申請說明倒數第三頁之專用推薦表格給推薦人使用，並請推薦人在截止日期前郵寄給本會（郵戳為憑）。

1. Click *Add Recommender*.
2. Complete all fields in the pop-up form.
3. Click *Send to Recommender* to generate automatic email to recommender.
4. Click *Continue* to save your responses and advance to the next section.



The screenshot shows a web form titled "Add Recommender". It contains the following fields: Prefix (a dropdown menu), First Name, Last Name, Organization, Position/Title, Relationship, Telephone, and Email. Below these fields is a note: "Note: Use your recommender's institutional or corporate email address. Submissions from anonymous email addresses (Gmail, Hotmail, Yahoo) may be subject to additional review." There is also a text area for "Personal message to recommender". At the bottom of the form, it says "Your name will be displayed to recommender as:" followed by a blue "Change" link. At the very bottom are two buttons: "Send To Recommender" and "Cancel".

5. Once sent, you will have the option to Edit Recommender information if they have **not yet started** progress on their response and Save, Send Reminders, and Exclude if you wish to remove the recommender and replace with another individual.

Signature

Review the information provided and certify that the information you provided in the application is true and complete by typing your full legal name in the Signature Box:

In place of your signature, please type your full legal name:

Confirm

Click *Confirm* to continue to the next page.

Review

The application will review the responses entered and will display any incomplete questions and required attachments that are missing.

- If no errors appear, then your application is ready for submission.
- If any errors appear, correct or complete these sections and return to the Review section to determine if your application is ready for submission.
- Use the [Click Here to Preview Application Proof](#) to obtain a copy of your submitted application. Please note that the proof is for your records only. You must still submit your application online. Do not send this proof by mail as your application.

REVIEW ALL RESPONSES. CLICK SUBMIT.

※經檢查後，若無須更改，請按下「Submit Application」。完成遞交後，申請主頁會有一個PDF 頁面，顯示為你所有填寫並上傳好的資料。請將這個 PDF 檔完整列印出來。

※除完成線上填寫，亦需郵寄以下紙本資料

1) 紙本部分請寄送至本會。包括：

- 完整列印出已填好的線上申請資料(英文填寫，包括申請表、英文履歷、在學或在職證明、護照、中文履歷等申請資料。若上傳中文相關文件，請自行備註英文說明)
- 大學部以上的彌封英文成績單正本（包含交換學生部分）、英文學位證明書/在學證明正本
- 三封英文推薦函(如推薦人已在線上填寫則可省略)

2) 收件地址:

100011 台北市延平南路45 號 2 樓

學術交流基金會

傅爾布萊特交換計畫 (FLTA)

3) 截止日期: 每年10 月1 日（以郵戳為憑）

4) 承辦人: 高小姐 Sally Kao, 02-2388-2100 分機 #129 ; fse@fulbright.org.tw

FULBRIGHT FOREIGN LANGUAGE TEACHING ASSISTANT (FLTA) PROGRAM**Letter of Recommendation**

Thank you for agreeing to provide a letter of recommendation for this Fulbright FLTA Program application.

This letter of reference must be written by a teacher under whom the applicant has studied or pursued research in the proposed field of study or by someone who has supervised the applicant in work related to the proposed field of study. This letter must be in English. If not in English, then an accurate translation must be attached. Please complete all the sections provided.

NOTE: The Fulbright Program cannot guarantee this letter's confidentiality once it becomes part of a university's records.

Applicant Information

Applicant Name: _____

Recommender Information

Last/Family Name: _____

First/Given Name: _____

Position: _____

Institution: _____

Institution Address: _____

Phone Number: _____

Applicant Evaluation

How long have you known the applicant? _____

In what capacity have you known the applicant: _____

Ratings

Please rank the applicant in each of the categories as either: Excellent, Very Good, Average, Below Average or Not Applicable in comparison with other students whom you have known during your professional career.

	Excellent	Very Good	Average	Below Average	Not Applicable
Intellectual Ability:	_____	_____	_____	_____	_____
Knowledge of Field:	_____	_____	_____	_____	_____
Work Habits:	_____	_____	_____	_____	_____
Seriousness of Purpose:	_____	_____	_____	_____	_____
Potential for Significant Contribution in Field:	_____	_____	_____	_____	_____
Resourcefulness and Initiative:	_____	_____	_____	_____	_____
Emotional Maturity:	_____	_____	_____	_____	_____
Adaptability to New Situations:	_____	_____	_____	_____	_____
Leadership Qualities:	_____	_____	_____	_____	_____
Teaching Potential:	_____	_____	_____	_____	_____

Letter of Recommendation

Please describe the applicant's qualifications and potential for successfully completing a teaching assistantship in the U.S. Your insights on the following are greatly appreciated:

- Applicant's outstanding talents
- How he or she compares with peers, both academically or in leadership roles
- Observation on the applicant's character
- Other comments or relevant insights that you can offer that are not likely available from other sources.

Your information will be given considerable importance in the review of this application. You may add your recommendation letter by using the space below or attaching an additional document with the form.

Fulbright FLTA Program

Leave Authorization Form 最高行政主管同意函

1. Name of the Applicant: _____

2. Home Institution Name and Location (City): _____

3. Instructions for Approving Administrator: Please complete the following sections and sign this form to certify the home institution's approval or disapproval of a 9-month leave of absence for the above applicant. Indicate the type of leave to be granted below. Return this completed form to the applicant in hard copy or via email prior to the application deadline so it can be submitted with the application. Please see our program website to learn more about our program at www.fulbright.org.tw. We strongly encourage applicants and administrators to consult before completing this form.

The above applicant is employed by our institution. **If we and all other necessary parties agree to the proposed assignment, the following leave of absence will be approved** and the applicant will be released under the conditions checked below to accept a grant under the Fulbright Scholar/ Professionals Programs. A leave of absence must be granted to the applicant for him/ her to be eligible for Fulbright Programs.

☐ Approve

☐ With Salary

☐ Without Salary

The above applicant is employed by our institution and **will not be granted a leave of absence**. Checking the box in this section will make the applicant ineligible to participate in Fulbright Programs.

☐ Disapprove

Approving Administrative Official Signature/ Stamp _____

Note: This form must be completed and signed/ stamped by the highest chief administrator (e.g., Principal in School) or the person who is officially authorized to grant a leave of absence and approve the appropriate salary arrangements for the institution in which the applicant is employed.

Job Title: _____

Name: _____

Email: _____

Telephone: _____

Signature: _____ Date: _____